

# MOVE IN NOTICE

[CLICK HERE TO VIEW BOAT / BULK MOVE IN SCHEDULE](#)

[CLICK HERE FOR BOOTH / IN LINE SPACE MOVE IN SCHEDULE](#)

## **Move in Dates:**

Tuesday, February 4  
Wednesday, February 5

7AM – 6PM  
7AM – 6PM

Thursday, February 6  
Friday, February 7

7AM – 6PM  
7AM – 6PM

## **Staging / Boat Handling:**

**\*\*\*You may only stage boats 1 day prior to your move in day due to limited space on-site\*\*\***

We will begin staging boats in the South Parking Lot on Monday February 3<sup>rd</sup> from 7:00am – 6:00pm.

Staging hours for the South Lot for the rest of the week will be, 2/4: 7am-6pm, 2/5: 7am-6pm, 2/6: 7am-6pm, 2/7: 7am-6pm

- The cranes will be on-site Monday February 3<sup>rd</sup> 9:00am – 4:00pm to off load boats from drop deck trailers. Crane trucks will begin work on the show floor, installing bridges, stepping masts and unloading small boats Tuesday February 4<sup>th</sup>.
- The cranes will be on-site for the breakdown as follows; Show floor cranes will start Monday February 17<sup>th</sup> at 8:00am; Large Cranes for loading boats in the South lot will start Tuesday February 18<sup>th</sup> at 8:00am

**Please contact Brownell Marine Transport to make arrangements for any crane work.**

**800 262 8428 or Michelle Luzzo, [michelle@brownellsystems.com](mailto:michelle@brownellsystems.com)**

***ALL Boats must be accompanied by proper stands, blocks, dollies or trailers.***

**MOVE IN CREDENTIALS** All move in personnel will be required to present a valid picture ID issued by either a Federal or Local Governing Agency.

Power washing services are Available; (*Exhibitors must make their own arrangements in advance*)

Bottoms Up Detail; Nick Armstrong 781 837 5500 [nick@bottomsupdetail.net](mailto:nick@bottomsupdetail.net)

If you are exhibiting in a 10 x 10, 20 x 10 or similar size booth the move-in will be on Friday, 2/7, 8am – 6pm.

[CLICK HERE TO SEE BOOTH MOVE IN SCHEDULE](#)

## **\*\*NEW\*\* SERVICE DESK LOCATIONS**

**EXHIBITOR REGISTRATION / BCEC SERVICE DESK / DECORATOR SERVICE DESK / SHOW OFFICE  
LOCATED IN “A HALL” NORTH LOBBY BY ESCALATORS:**

**CREDENTIALS:** Each employee must pick up their individual show credential (badge) at the Registration Desk. To avoid long lines, make sure you and your employees pick up their badge as early as Wednesday, 2/5 at 9AM.

- A valid government issued ID is required to receive a badge — picking up badges for others is not permitted.
- An ID that matches the name on the badge is required each time you enter the show.
- Checking IDs of persons entering the show with an exhibitor badge will ensure that only authorized personnel have access to the show outside of show hours and will protect our exhibitor's products. We appreciate your cooperation with this security protocol.

**All exhibits must be in place by 9:00am. Saturday February 8**

**All Shipments:** To the Convention Center should be labeled as follows:

**CANNOT DELIVER BEFORE FEBRUARY 4, 2020**

Exhibitor (Company) Name, Space Number

New England Boat Show

C/O FREEMAN

BOSTON CONVENTION & EXHIBITION CENTER

415 SUMMER ST, BOSTON, MA 02210

**MOVE IN QUESTIONS:** Josh Rosales at 646-370-3679 or [jrosales@nmma.org](mailto:jrosales@nmma.org)