

MATERIAL HANDLING ORDER FORM

New England Boat Show, Boston Convention Center, January 10-14, 2024

CRATED: Material that is skidded or is in any type of shipping container that can be unloaded at the dock with no additional handling required.

SPECIAL HANDLING: Material delivered by a carrier in such a manner that it requires additional handling, such as ground unloading, stacked or constricted space unloading, designated piece unloading, shipment integrity, alternate delivery location, loads mixed with pad wrapped material, carpet and/or pad only shipments, no documentation and shipments that require additional time, equipment or labor to unload. **Federal Express, UPS & DHL** are included in this category due to their delivery procedures.

UNCRATED: Material that is shipped loose or pad-wrapped, and/or unskidded machinery without proper lifting points.

CARPET AND/OR PAD ONLY: Shipments that consist of loose carpet and/or padding only require additional labor and equipment to unload.

TRUCKS: All trucks, including co-owned or rental vehicles, with cargo area of 24' or larger in length will be off-loaded or loaded by the official material handling contractor.

STRAIGHT TIME: 8:00 A.M. to 4:30 P.M. Monday through Friday

OVERTIME: 4:30 P.M. to 8:00 A.M. Monday through Friday, all day Saturday, Sunday, and Holidays

Note: Some inbound and outbound material handling services will have overtime charges applied.

Union Holidays: New Years Day, Martin Luther King Day, President's Day, Good Friday, Patriot's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veteran's Day, Thanksgiving Day, Christmas Day

RATE CLASSIFICATIONS:	PRICE PER CWT	MINIMUM
Warehouse Shipment (200 lb. minimum)		
Crated or Skidded Shipment.....	\$168.00	\$336.00
Special Handling Shipment.....	\$229.00	\$458.00
Carpet and/or Pad Only Shipment.....	\$233.00	\$466.00

For every 100 square feet of booth space an exhibitor purchases they will receive 200 lbs. of direct to show site material handling at no charge. Weights above the 200lbs per 100 square feet of booth space will be charged at below rates.

Show Site Shipment (200 lb. minimum)		
Crated or Skidded Shipment.....	\$157.50	\$315.00
Special Handling Shipment.....	\$204.75	\$409.50
Uncrated or Pad Wrapped Shipment.....	\$236.00	\$472.00
Carpet and/or Pad Only Shipment.....	\$236.00	\$472.00

Small Package - Maximum weight is 30 lbs per shipment

Per Shipment.....\$ 52.00

*A small package shipment is a shipment totaling any number of pieces with a combined weight not to exceed 30 lbs that is received on the same day, from the same shipper and delivered by the same carrier.

ADDITIONAL SURCHARGES:

Shipment Delivered after Deadline Date (in addition to above rates)

Warehouse Shipment after December 29, 2023.....\$ 47.25 \$94.50

Show site Shipment after Show Opening.....\$ 47.25 \$94.50

All rates quoted above are straight time rates. All freight received at the warehouse that must be moved into or out of the booth before 8:00 am or after 4:30 pm on weekdays will be charged overtime rates. Show site overtime hours are before 8:00 am and after 4:30pm on weekdays. Any time on Saturday, Sunday or holidays will be charged overtime each way in addition to the above rates.

Overtime Charge - Warehouse (in addition to above rates)

Crated or Skidded Shipment.....\$ 84.00 \$168.00

Special Handling Shipment.....\$ 110.25 \$220.50

Carpet and/or Pad Only Shipment.....\$ 126.00 \$252.00

Overtime Charge - Show Site (in addition to above rates)

Crated or Skidded Shipment.....\$ 78.75 \$157.50

Special Handling Shipment.....\$ 103.00 \$206.00

Uncrated or Pad Wrapped Shipment.....\$ 118.00 \$236.00

Carpet and/or Pad Only Shipment.....\$ 118.00 \$236.00

Off-target Charge (in addition to above rates).....25% additional

Non-Payment.....\$25.00 \$100.00

PLEASE COMPLETE THE FOLLOWING:

	CARRIER	# PIECES	SHIPMENT WEIGHT	CWT	PRICE PER CWT (min. 2 CWT)	ESTIMATED CHARGES
SHIPMENT 1			lbs. ÷ 100 =			\$
SHIPMENT 2			lbs. ÷ 100 =			\$
SURCHARGE			lbs. ÷ 100 =			\$

Order Online and Save the 8% Administrative Fee

6.25% Service Fee

8.00% Admin Fee

TOTAL ESTIMATED CHARGES

See Next Page For Additional Information

Company Name:	Booth# (if known):
Address:	Phone:
City/State/Zip:	Date:
Authorized by:	Signature:
E-mail:	

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
860.882.0003 – Fax 860.579.3976 – Email info@demersexpo.com
www.demersexpo.com



**Demers
Events
& Expo
Services**

IN/OUTBOUND SHIPMENTS

New England Boat Show, Boston Convention Center, January 10-14, 2024

Inbound Shipments:

Materials can be shipped in advance to the Demers Warehouse or directly to the Venue. Exhibitor is responsible for making prepaid inbound and outbound shipping arrangements. Collect shipments or shipments billed to Demers will not be accepted. All shipments must be consigned to Demers and all material handling services must be prepaid. Demers Material Handling Services include receiving shipments, providing delivery to booth, storage of empty packing materials, and return of outbound shipments to the loading dock.

***Please use enclosed labels on all pieces**

ADVANCE SHIPPING ADDRESS

TO: Name of Exhibitor & Booth Number
FOR: New England Boat Show
c/o Demers Exposition Services, Inc.
151A Park Avenue
East Hartford, CT 06108

Demers Warehouse will receive shipments and provide up to 30 days storage prior to the event. Loose materials will not be received at Demers Warehouse. Shipments may be received weekdays (excluding holidays) between 8:30am – 3:30pm.

Deadline to receive advance pricing discount: Friday, December 29, 2023. After this date, a 25% off-target fee applies.

DIRECT SHIPPING ADDRESS – TO EVENT SITE

TO: Name of Exhibitor & Booth Number
FOR: New England Boat Show
c/o Demers Exposition Services, Inc.
Boston Convention & Exhibition Center
415 Summer Street
Boston, MA 02210

Demers will receive shipments at the event site on **January 6-9, 2024 only**. Arrival at any time other than on **January 6-9, 2024** will be assessed a Off-target fee of 25% of the total drayage charges. Shipments may be refused or redirected by the facility if received on any dates other than listed.

Non-Payment: Shipments received without a completed Material Handling form and full payment will be assessed a late payment fee of \$25.00 per cwt, (\$100.00 minimum applies).

Insurance Liability: By shipping to above addresses, exhibitor agrees to terms and conditions of the attached LIABILITY AND INSURANCE BULLETIN on page 18.

Outbound Shipments:

- Exhibitors who have freight going outbound after the event must complete a Demers Bill of Lading at the Demers Service Desk at the event site.
- Exhibitor is responsible for making prepaid outbound shipping arrangements.
- Exhibitors may arrange with the designated show carrier (ABF Freight) or with their own carrier to pick-up their shipment(s) at the close of the event.
- **Regardless of carrier, exhibitors must have used Demers services for inbound material handling. If not, material handling fees will apply.**
- Carriers must check in within the first hour of dismantle. If your carrier does not arrive for pick-up, your items will be removed to the Demers Warehouse.
- Shipments returned to the DES Warehouse for Outbound Shipping will be assessed Outbound Handling Fees of \$50.00 per CWT (\$100.00 minimum applies) when inbound drayage has been paid.
- **Shipments returned to the DES Warehouse may be picked up beginning Friday, January 19, 2024** (Warehouse hours are M-F, 8:30 am - 3:30 pm, except Holidays).
- Items left on the show floor at the end of dismantle without a Demers Bill of Lading will be assessed a minimum 1 hour labor charge in addition to outbound handling fees (actual charges to be determined).
- RETURN OF EMPTY CRATES MAY TAKE UP TO 1 HOUR OR MORE AFTER THE CLOSE OF THE SHOW.

DES-DEMERS EXPOSITION SERVICES, INC. - 151a Park Ave – East Hartford, CT 06108
860.882.0003 – Fax 860.579.3976 – Email info@demersexpo.com
www.demersexpo.com



**Demers
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SHIPPING LABELS ADVANCE

Copy and use this label for Advanced Shipment to warehouse on or before **Friday, December 27, 2023.**

New England Boat Show, Boston Convention Center, January 10-14, 2024

RUSH!

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TO:

EXHIBITING COMPANY *Please write exhibiting company's name in this box*

New England Boat Show

BOOTH NUMBER(s) *Please write Booth # in this box if you know it at time of shipment*

**c/o Demers Exposition Services, Inc.
151A Park Avenue
East Hartford, CT 06108**

Carrier _____

Number _____ of _____ pieces



SHIPPING LABELS DIRECT

Copy and use this label for Direct Shipment
to SHOWSITE on **January 6-9, 2024.**

New England Boat Show, Boston Convention Center, January 10-14, 2024

RUSH!

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TO:

EXHIBITING COMPANY *Please write exhibiting company's name in this box*

New England Boat Show

BOOTH NUMBER(s) *Please write Booth # in this box if you know it at time of shipment*

**c/o Demers Exposition Services, Inc.
Boston Convention &
Exhibition Center
415 Summer St
Boston, MA 02210**

Carrier _____

Number _____ of _____ pieces



UNION JURISDICTIONS

**UNION JURISDICTIONS ARE IN EFFECT AT THE BOSTON CONVENTION CENTER
PLEASE READ THE FOLLOWING SUMMARY OF WHEN LABOR RULES APPLY
THESE RULES MAY IMPACT YOU AS A VENDOR:**

(1) If You Require Mechanized Equipment To Move Your Items:

Work rules require that the official material handling contractor off-load all equipment and display material from commercial carriers/common carriers or van lines. The use of fork trucks, pallet jacks and lift gates are permitted only by the union managed by Demers Exposition. Exhibitors are allowed to perform their own material handling, provided they meet all of the following criteria:

Personnel performing the work must be bonafide, full-time company employees of the exhibiting company.

They must be off-loading from a company owned truck or rental vehicle, or from a car, van or truck owned by personnel of the exhibiting company. **All trucks, including co-owned or rental vehicles, with cargo area of 24' or larger in length will be off-loaded or loaded by the official material handling contractor.**

They may use only hand-operated equipment, which they have provided; two wheeled hand trucks and four-wheeled flat trucks are permitted. The use of fork trucks, pallet jacks, lift gates or any other mechanical equipment is not permitted by anyone other than the official drayage contractor.

The use of a loading dock will require your equipment be unloaded and reloaded by the official drayage contractor.

(2) If You Require Assistance To Set Your Booth:

You may have your full time employees perform the work to set your booth.

The employees used **MUST BE FULL TIME EMPLOYEES** of the Exhibiting Company.

Employment ID to verify full time employment must be produced if requested.

Assistance needed in addition to your full time employees must be ordered through Demers Exposition Services.

Rigging, banner hanging and truss work are exclusive to JCALPRO. See their order forms for more detail.

Notice to Exhibitors Regarding use of Exhibitor Appointed Contractors:

Exhibitor Appointed Contractors (EAC) may supervise the work performed, but employees of the EAC may not perform the actual work to set the booth.

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