DISCOVER BOATING™
NEW ENGLAND BOAT SHOW®
PROGRESSIVE®

FREIGHT SHIPPING PROCEDURES

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EXHIBITOR SHIPMENT & FREIGHT

Materials can be shipped in advance to the Demers Warehouse or directly to the Venue. Exhibitor is responsible for making prepaid inbound and outbound shipping arrangements.

ADVANCED WAREHOUSE

TO BE RECEIVED FROM Jan 4– Jan 25 (9am-3pm M-F)

TO: **Name of Exhibitor & Booth Number**

FOR: **New England Boat Show**

c/o Demers Exposition Services, Inc.
151A Park Avenue
East Hartford, CT 06108

Please Note: Shipments may be received weekdays (excluding holidays) between 9am – 3pm

ON SITE SHIPMENT

TO BE RECEIVED FROM: Feb 6-9 (8am-4pm)

TO: **Name of Exhibitor & Booth Number**

FOR: **New England Boat Show**

c/o Demers Exposition Services, Inc.
Thomas M. Menino Convention & Exhibition Center

415 Summer Street
Boston, MA 02210

Demers Exposition will receive shipments beginning at 8am on Saturday, February 6. Shipments arriving before this date may be refused by the facility.

SHIPPING PROCEDURES

- Review the Material Handling Services Limits of Liability & Responsibility.
- Be sure to get pro numbers which enable a carrier to trace your shipment(s).
- Upon arrival at your exhibit, compare your shipping information with the freight in your space.
- Report any missing freight or damage to the Freight Desk at the Registration Tent immediately.
- Empty labels must be affixed to all empty crates/cartons for storage during the show to assure correct delivery at the close of the event.

OUTBOUND SHIPPING

- Be sure to properly label all materials for shipping, prepare a bill of lading and contact your carrier.
- Please leave a copy of the bill of lading at the Decorator's desk (Lobby) to ensure packages are picked up properly.
- Extra bills are available at the desk and our freight manager can assist you with outbound shipments.