DISCOVER BOATING
NEW ENGLAND BOAT SHOW
PROGRESSIVE

DEADLINES & CHECKLISTS

DEADLINES AND CHECKLIST

ITEM		DUE DATE
DECEMBER		
Co Exhibitor Information		**December 15**
Boat Information and Layout		**December 15**
JANUARY		
HOTELS:	Westin	**January 7**
	Omni	**January 11**
	Element	**January 15**
	Aloft	**January 15**
Exhibitor Liability Insurance COI		**January 15**
Exhibitor Appointed Contractor		**January 15**
Sign Hanging & Truss Rigging (JCALPRO) Advanced rate		**January 15**
Facility Order Forms (MCEC) Advanced Rates for electric, plumbing, internet		**January 15**
Deco (Demers)- Advanced rate for Bulk Carpet Order		**January 15**
Deco (Demers)- Advanced rates for Furniture, Labor, Material Handling		**January 22**
Advanced Warehouse Shipments - Start Jan 4 at 9am-3pm weekdays		**January 25**
Brownell Systems (Crane service, Boat Transport)		**January 6**
FEBRUARY		
Pressure Washing Service		**Now– Feb 8**
Exhibitor Credentials		**November Through Show**
Be My Guest Tickets		**November Through Show**