

NEW ENGLAND BOAT SHOW

IN-LINE BOOTH: MOVE-IN NOTICE

[Booth Move-In Schedule Floor Plan](#)

Booth Move-in Schedule

- Booths Spaces 100 through 300 - Monday, January 5: Noon - 5pm
Tuesday, January 6: 8am - 5pm
- Booths Spaces 400 through 1000 - Tuesday, January 6: 8am - 5pm

MCEC South Lot Staging -Claflin St, Boston, MA 02210

Google map coordinates - 42.34349351791984, -71.04875752906887

Booth Set Up:

All vehicles must enter through the loading dock entrance and park alongside the fence line, unless instructed otherwise on site.

Vehicles are not permitted to park inside the Convention Center. If you are in a vehicle carrying products or display items, you will need to have the vehicle unloaded at the loading docks. Please plan accordingly. If a vehicle needs to be offloaded inside the hall, special permission needs to be requested to show management who will then coordinate with MCEC management and Demers Exposition. If granted permission to unload inside the facility, once unloaded the vehicle needs to be taken to the South Lot before setting up your display.

Be prepared and know what you can and can't do at the MCEC. All trucks and trailers, including co-owned or rental vehicles, with a cargo area of 24' or larger in length must be off-loaded and loaded by union labor managed by the show's general contractor (Demers Exposition). The use of fork trucks, pallet jacks (electric and/or hydraulic), lift gates, and/or any mechanized material handling apparatus are permitted only by the union labor managed by the show's general contractor (Demers Exposition). For more details regarding union rules see the link below.

[Vehicle & Pedestrian Building Access Procedures](#)

[Union Rules & Regulations](#)

Freight deliveries that require a forklift and/or a dock to unload should go directly to the loading dock entrance upon arrival. Loading docks are assigned on a first come basis.

Carpet Installation—If you are not using the Demers to install/remove your carpet, you must abide by the carpet installation times located on the move-in schedule. Only approved carpet tape is allowed to be used. If there is damage caused by or cleaning of adhesive removal caused using unapproved carpet tape, the exhibitor will be responsible for any costs incurred.

The BCEC requires that all personnel present a valid and current photo ID issued by either a Federal or Local Governing Agency.

Advance Shipments:

To Be received from Dec 1 to Dec 2

Exhibitor (Company) Name,
New England Boat Show
Space Number
c/o Demers Exposition Services, Inc.
151A Park Avenue
East Hartford, CT 06108

Show Site Shipments:

To be Received starting Jan 3

Exhibitor (Company) Name,
New England Boat Show
Space Number
c/o Demers Exposition Services, Inc.
Boston Convention & Exhibition Center
415 Summer St Boston, MA 02210

All exhibits must be in place by 6pm on Tuesday, January 6.

If you have any questions, contact Josh Rosales 646-370-3679 jrosales@nmma.org